



Inspiring Connections

...with our God
...with ourselves
...with our learning
...with our world

Holy Trinity Early Learning Centre
Theodore Street
Curtin ACT 2605
6281 7428

elc.holytrinity@cg.catholic.edu.au

Checklist for enrolling in preschool for 2018

Enrolment forms must be **returned by Friday 19th May, 2017** to be considered in the initial offer under the Catholic Education (CE) priority guidelines. Applications received after this date will be considered only if vacancies allow. For further information about the CE guidelines see the Catholic Education enrolment guide or the CE website:

<http://cg.catholic.edu.au/parents/enrolment/early-learning-centre-enrolment/>

When lodging the 2018 Enrolment Application form please **ensure** copies of the following documents are included:

- Birth Certificate or Australian Passport (if not Australian citizen then please include a copy of visa approval)
- Baptismal Certificate (if this is not included then you will not be considered a priority as a Catholic)
- Copy of current Immunisation status
- \$50 enrolment Fee – cash or direct debit
(Account: Holy Trinity ELC, BSB: 062786, Account: 00026327, please e-mail receipt to ELC using Child's name as description). *Application will only be considered once fee is received.*

Please ensure that the form is **fully completed including**:

- Parents / guardians have *both* signed the enrolment form
- Emergency contacts in the A.C.T. (not parents) and CRN numbers for *both* the parent claiming CCR and the child
- Preschool program preference and BSC / ASC needs

Incomplete forms will not be considered during the allocation process.

Enrolment Timeline:

Enrolment period:	1st May – 19th May
Open Morning:	Wednesday 3 rd May (9.30am – 11am)
Open Evening:	Wednesday 10 th May (5.30-7pm)
Open Morning:	Tuesday 16 th May (9.30am – 11am)
Enrolment Interviews:	Commencing July
Enrolment Offers out:	July

Enrolment Contacts:

Cushla Sheehan, ELC Director, or
Liz Bulley, Office Manager
62817428, elc.holytrinity@cg.catholic.edu.au